

GOVERNMENT OF ANDHRA PRADESH

Office of the
Special Commissioner Of Technical Education
Andhra Pradesh:: Vijayawada

Cir. Memo. No. C/ACRs- OS/HM/2018

Dated:26.04.2019

Sub: Technical Education- Establishment – APTES - Furnish the Annual Confidential Reports and Annual Property Statements of Office Superintendents and Hostel Managers working in the Government Polytechnic/ Institutions- Certain information called for – Reg.

The attention of all the Principals of all Government Polytechnics/ Institutions are invited to the subject cited and they are hereby requested to furnish Annual Confidential Reports and Annual Property Statements of Office Superintendents and Hostel Managers working in their respective institutions for the years 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18 respectively duly signed by the Principal on or before **08.05.2019** without fail. The same may be sent through a special messenger to this office within stipulated time.

2. This may be treated as Most Urgent.

Sd/- V. PADMA RAO
For SPL.COMMISSIONER

To

All the Principals of Government Polytechnics/ Institutions.
Copy to the F Section in the Commissionerate with similar request in respect of Superintendents and Auditors.
Copy to the RJDTE Kakinada and Tirupathi
Copy to stock file/spare

///F.B.O.///

K.P. Bharathi 26/4/19
SUPERINTENDENT